



Montgomery Museum & Lewis Miller Regional Art Center

300 S. Pepper Street Christiansburg, VA 24073
 540-382-5644 www.montgomerymuseum.org

Photograph Collection Fee Schedule

Prints or Digital Images From our Digital Collection

	Price (not including sales tax)
Digital Image* (placed in online Dropbox for download by recipient)	\$3
Quick Print/Research Print (Printed in-house on plain 8.5" x 11" bond paper; appropriate for research use)	\$4
5 x 7" (Professionally Printed on Photographic Paper)	\$ 9
8 x 10" (Professionally Printed on Photographic Paper)	\$10
11 x 14" (Professionally Printed on Photographic Paper)	\$14
12 x 18" (Professionally Printed on Photographic Paper)	\$15

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New Scans or Photographs

	Price (not including sales tax)
Digital Scan or Photograph of a photograph or other artifact where scanning will not damage the item.	\$8 first page / \$3 additional pages

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	Commercial Fee (not including sales tax)	Non-Profit Fee (not including sales tax)
Editorial (For use within books, periodicals, or other published works.)	\$60	\$24
Cover (Cover of publication)	\$240	\$120
Multi-media (For a single image used in a single project that is provided in different formats, including editorial, e-book, web site (subject to limitations on scan quality), and CD / DVD fewer than 10,000 copies.)	\$320	\$160
Website	\$60	\$24

Discount

Members of the Montgomery Museum and Lewis Miller Regional Art Center receive a 10% discount on image fees.

Delivery Options

U. S. Mail (actual costs plus \$3 shipping and handling fee). The museum is not responsible for lost or damaged prints. Items may be insured at the patron's expense.

Pick Up at Montgomery Museum. Orders may be picked up between 10:30am-4:30pm Tuesday through Saturday at the Museum reception desk.

Timetable for Orders

An invoice will be sent within four to six business days of receipt of order. Upon payment, orders are filled as quickly as possible and delivered in not more than six weeks. Patrons will be notified when items are ready for pick up. Whenever new scanning is necessary, orders may take longer.



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Private Use* Image Order Form

Name _____

Address _____

Email _____ Telephone _____

To obtain **Members' discount**, please list museum membership name _____

Please Choose from the Following Options

Image # and Description	Quantity	Price
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5 x 7" (Professionally Printed)		\$ 9
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11x14" (Professionally Printed)		\$14
12x18" (Professionally Printed)		\$15
Digital Image (placed in online Dropbox for download by recipient)		\$3
New Scan Fee (if applicable)**		\$8 /\$3 add'l pages
	Subtotal	
	Sales Tax	
	GRAND TOTAL	

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	Commercial Fee	Non-Profit Fee	Quantity	
Editorial (Single use within books, periodicals, or other published works.)	\$60	\$24		
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Website	\$60	\$24		
SUBTOTAL				\$
TAX				\$
GRAND TOTAL				\$

Order will not be processed prior to payment

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